

**LYNEHAM & BRADENSTOKE PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
TUESDAY 14th DECEMBER, 2010 at LYNEHAM VILLAGE HALL**

Present: Cllr J Webb, Cllr T Webb, Cllr T Franks, 2 Representatives of the police and 3 members of the public.

1. Apologies of Absence: Cllr J. Harris, Cllr Bunney, Cllr Ball, Cllr Turner, Cllr Bucknell

2. Minutes of the Council meeting held on Tuesday 9th November, 2010:

Minutes signed and agreed as a true record of the meeting. Proposed by Cllr T. Webb seconded by Cllr Franks

All were in agreement and the minutes were signed.

3. Declarations of Interest - In accordance with the Parish Council (Model Code of Conduct) Order 2001 and revised (Model Code of Conduct) order 2007:

| | | |
|-------------|------------------------|-----------|
| Cllr T Webb | Personal & Prejudicial | Play Area |
|-------------|------------------------|-----------|

4. Chairman Announcements: Vice Chairman to be elected and minute. This is to be carried forward to January meeting.

5. RAF Matters:

A) Update from the representatives. – No representatives where present

6. Police Matters:

A) Update from the Police- They received reports of the chip shop in Lyneham staying open late this has been witnessed and sent to licencing. The Parish council where also informed of an evening operation monitoring heavy traffic through Lyneham and reported several waste carrier tickets were issued and 2 arrests along with several speeding tickets and spot checking of documents a very successful operation.

Cllr Bunney in his absence sent an email to the Parish clerk which has been passed onto the Police with reference to vehicles parked on a pathway by the speed ramp on Preston Lane.

Action: Police to update at the next meeting.

7. Reports from Wiltshire Councillor: Nothing to report

8. Public Question time:

There was concern over heavy traffic going through the village i.e. what are they carrying could it be harmful or tonic. The Police representative ashored the public that on all the check that had been carried out they had not found anything unlawful passing through the village and all had the correct documents.

The Parish Newsletter is to be looked into by Cllr Franks, she will be attending a meeting at the end of January to gather more information on the process involved. Mrs Kingdom offered her support and help in distributing the newsletter.

Action: Cllr Franks to attend meeting on 31st January and update Parish Council at February meeting.

Cllr J. Webb is to look into introducing a Parish Plan to Lyneham and Bradenstoke Parish and arrange for someone to come and talk to the council on whats involoved.

Action: Cllr J. Webb to update next meeting.

There were concerns over speeding in the village and suggested trying to set up a speed watch team in Lyneham.

Actions: Cllr J. Webb to take up at the next Area Board meeting and to be put on Agenda for March.

Concerns over cars parking a Chippenham Motors very near to the road that obstruct other car

drivers vision coming out of the garage.

Action: Parish clerk to send a letter to Chippenham motors for information only as they own the land.

9. Matter arising from previous meeting:

A) Correspondence carried over from September meeting

A request to have the ditch cleared beside the playing field/dog walking field. The council will get a quote for the work- Kevin Iles taking care of this. Quote received £235

The hedge at the south end that backs onto the airfield needs trimming. Richard Bullock offered to do this. - Kevin Iles taking care of this. Quote received £150

Proposed by Cllr T. Webb Seconded by Cllr T. Franks

All in favour

B) Parish Council Vacancies

4 vacancies are still available

Action: Cllr J. Webb will advertise the vacancies again.

10. Planning:

A) Update on recent applications

N/10/04261/TPO 3 Herbert Ludlow Gardens, Bradenstoke. Tree surgery to Lime trees.

N/10/04230/FUL 18 Comet Close, Lyneham, Chippenham

11. Highways Matters and Transport:

A) Highway and Transport matters, to include Parish Steward Visit

Nothing to report.

B) Lyneham Banks – B4069 Survey on heavy traffic – Not yet commissioned yet, possible signage. **Action:** Cllr J. Webb hope to meet with haulage industry.

12. Play Areas and Open Spaces (including Lyneham Green):

A) Play Area updates inc. Safety Inspections - (Pound Close - Cllr F Ball, Braden stoke - Cllr J Webb, Aeropark - Cllr Ball reported a squeaky swing that he will have repaired.

Bradenstoke – Cllr J Webb reported some tiles lifting on hippo swing, cradle swing, junior swing and multiplay. Struts broken on small climbing frame.

Action: Cllr J Webb to organize a working party to make good ongoing.

B) Lyneham Green - Cllr T Webb

Cllr F. Ball reported a dead tree at Lyneham Green – Cllr J Webb will check if it has a TPO against it. There is no TPO against this tree

Action: Cllr T Webb will organize its removal asap

13. Allotments:

There are 11 people on the waiting list.

A) Update

Cllr A. Bucknell reported that W.C.C is possible looking into making over open space areas to allotments for a nominal rent.

Actions: Cllr Bucknell to update at next meeting.

14. Finance and Administration:

a) Accounts and Budget review. HSBC Treasury account balance £ 28016.38 HSBC Savings account balance £19811.83

b) Payments of Invoices:

J. Bremner Parish Clerk Salary £ 345.72

Bradenstoke Village Hall Hire £TBC

Thames water D D £20.04

Colin Cowdry – Toilets £685.50

K Iles Repairs £60

K Iles Grass £480

Audit is to be made available for public viewing from January through Cllr T.Webb notice of this is being published notice boards

Cllr J Webb to make appointment with HSBC to add signatories

Action: Cllr J. Webb to update next meeting

Standing order and financial reg needs to be ratified and adopted for next year and minute.

Payments proposed by Cllr Franks seconded by Cllr T.Webb all in favour.

d) Grant applications: None received.

e) Correspondence received:

Final statement from Bank of Ireland after closure – zero balance

W.C. Letter about Parish elections and Casual vacancies

W.C. Road safety posters

K Iles quote for Hedge and ditch clearing £385.00

W.C.C. Register of Electors

Emails

Wiltshire Gov – Next Years Budget meetings

Wiltshire Gov – Bus service over Christmas

W.C.C – Winter 2010 Newsletter

Wiltshire Gov – Local Traffic and Highways working group 20th January 2011

Sam Wright – Ancient Hedgerow

W.C.C Parish Newsletter

15. Councillor's Observations and Agenda Items for next meeting.

Cllr J. Webb observation that the seat at wild meadow is in the wrong place a member of the public has offer for it to be re-positioned.

Action: Cllr J.Webb update at the next meeting.

Cllr T. Franks read out point of interest from Wiltshire Council December newsletter that were relevant to Lyneham and Bradenstoke Parish Council.

Clerk needs council committee responsibilities updated and re-assigned and list action on points.

16. Date of Next Meeting: Tuesday 11th January, 2011 - Lyneham Village Hall

Meeting closed at 9pm.