

**LYNEHAM & BRADENSTOKE PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
TUESDAY 12th APRIL, 2011 AT LYNEHAM VILLAGE HALL**

Present: Cllr J Webb, Cllr T Webb, Cllr D Turner, Cllr Glover, Cllr A. Kingdon, Cllr A. Allen, Cllr T Franks, Cllr F Ball, Cllr J. Harris, Cllr A Bucknell Sqdn Ldr R Connolley and 19 members of the public.

1. Apologies of Absence: Cllr D Bunney

2. Minutes of the Council meeting held on 8th March, 2011:

Minutes signed and agreed as a true record of the meeting. Proposed by Cllr Franks seconded by Cllr Glover

All were in agreement and the minutes were signed.

3. Declarations of Interest – In accordance with the Parish Council (Model Code of Conduct) Order 2001 and revised (Model Code of Conduct) order 2007:

Cllr T Webb	Personal & Prejudicial	Play Area

4. Public Question time: Meeting adjourned to take Public Question time at 7.3pm and then the meeting restarted at 7.45pm

5. RAF Matters:

A) The RAF is considering leaving as a memorial of remembrance to Lyneham for their time here one of the following: - A war memorial or a propeller Cllr A. Kingdon will liaise with the RAF on this matter.

B) Cllr J Webb asked the RAF as to what will happen to the current house that J. Brown (Police officer) occupies – an update on this will be given at the next meeting.

C) Cllr J Webb asked as to where the water comes from that supplies the stable at the Bradenstoke end of the airfield. – An update to follow at the next meeting.

6. Police Matters: There was no police present

Cllr A. Kingdon requested an email to be sent to PC.Porter asking for information on speed checks in Lyneham. Cllr Kingdon was concerned that due to a lack of speed checks that more vehicles are once again speeding in Lyneham. If there is any possibility of more speed checks to take place. – Parish Clerk will email P.C. Porter on this matter.

7. Community First: Cllr Webb to update on grant application – Unfortunately Cllr Webb missed the deadline for the last application but will present the application at the next Area Board meeting.

8. Chairman’s Announcements:

A) Lyneham Steering Group Meeting. The first meeting took place on the 7th April, 2011 and was well attended. Minutes and tasks from the meeting will be forwarded shortly to all Cllrs. The next meeting is due to take place on the 18th May, 2011.

B) Draft Letter to be sent to Wessex Chamber of Commerce

Resolutions was proposed and resolved

“Lyneham and Bradenstoke Parish Council would prefer to see a continuing military use found for the RAF Lyneham base and a letter be sent to the Defence Secretary, Dr Liam Fox, and the local MP, Mr James Gray, to express this preference” and to press for an early decision. **Proposed by**

Cllr A. Kingdon Seconded by Cllr F. Ball - All in favour

Resolutions was proposed and resolved

"A representative from Wessex Chamber of Commerce is invited to attend the Annual Parish Meeting for Lyneham & Bradenstoke on 10 May 2011 to present the commercial development proposals for the future use of RAF Lyneham should no further military use for the base be found."

Proposed by Cllr A. Kingdon Seconded by Cllr A. Allen - All in favour

9. Reports from Wiltshire Council:

Reported that a considerable amount of people had volunteered to assist with the running of the Library.

A campus project is to be set up in Wootton Bassett that will cover all the surrounding community. This is to assist in co-locating services beneficial to the communities. Any ideas of what the community would like to see will be received.

10. Matter arising:

- A) Parish Council Vacancies – Mr RV Gill has applied to become a Parish Councillor. Mr Gill has been co-opted onto the Parish Council. All were in favour
- B) Open spaces available for allotments: Cllr Webb – **Action** Cllr J Webb ongoing
- C) Newsletter and Welcome Pack: - Welcome is being formatted by Cllr Glover. Cllr A. Kingdon is moving forward with producing the Newsletter with the council's full support. The name for the Newsletter will be "Lyneham & Bradenstoke Parish Council Newsletter" and will be produced 4 times per year. This will cover both Lyneham & Bradenstoke
- D) Neighbourhood Watch – The council are looking for volunteers to run this scheme an advert will be put in the 1st Newsletter.
- E) Handyman – 3 application have been received. – Cllr J. Webb/Cllr R. Glover and Cllr T. Webb will interview the applicants.
- F) Lyneham Library - See reports from Cllr A. Bucknell
- G) Request for Hard Standing at the entrance to the Dog walking field – The council agreed that this should be done by the new handyman
- H) Voice and Echo Training Work – update next meeting

11. Planning:

A) Update on recent applications:

- 11/01093/FULL Prospect Cottage, 79 The Green, Lyneham, Wilts, SN15 4PD
Erect 2 storey and 1st floor extension – No Objections
- N/11/00966/TCA 116 Bradenstoke, Chippenham, Wilts, SN15 4ES
Branch reduction of Walnut Tree by 30% - No Objections
- N/11/0125/FUL 27 St Mary's Close, Bradenstoke, Wilts, SN15 4ET
Single storey Extension and loft conversation Inc roof lights.
- N/11/1030/FUL Leylandi Stable, 71 Southview, The Green, Lyneham, Wilts SN15 4PG
Alterations and Extension to existing stables/outbuilding

12. Highways Matters and Transport:

- A) Highway and Transport matters, to include Parish Steward Visit: - A new Parish Steward Rota has been received he will be in our area the 4th week of the next 3 months.
- B) Lyneham Banks – B4069 Survey on heavy traffic – Not yet commissioned yet, possible signage.
Action: A meeting has now taken place between with the Haulage Industry and Cllr Bucknell reported the following - With respect to the review of signing, Mark Stansby feels that the signing in that area of the B4069 is generally appropriate and complies with the Council's route hierarchy, but does recommend that direction signing should be provided for drivers leaving the truck stop. Hopefully this can be implemented out of this year's signing budget.
The proposal to pursue voluntary agreements with hauliers in areas where unnecessary through traffic is causing environmental problems was presented to the Council's Freight Quality

Partnership at its December meeting. The FQP, including the key members from the Road Haulage Association and Freight Transport Association, were supportive of such schemes in principle and offered some advice on how they could be implemented. We are currently considering voluntary agreements in two locations; Herd Street, Marlborough and the B4069. One of the suggestions coming out of the FQP is that in the first instance a pilot project should be undertaken in Herd Street, Marlborough to evaluate the success of the initiative. If this is shown to be successful, it could then be adopted and pursued on the B4069 and other areas. I have asked them to reconsider their suggestion as the B4069 has an impact on a much wider area therefore should be priority no 1.

Cllr J. Webb noted that a drain gully down Lyneham Bank is in need of being cleared Cllr Bucknell will pick this up.

13. Play Areas and Open Spaces (including Lyneham Green):

- a) Play Area updates inc. Safety Inspections - (Pound Close - Cllr F Ball, Braden stoke - Cllr R Glover, Aeropark - Cllr T Webb).
- b) Bradenstoke - Cllr Glover to carry out an inspection.
- c) Pound Close -
- d) Aeropark – Cllr T Webb reported that a see saw had been roped off due to damage. Lisa Mitchell reported that the MOD is making good the repairs need at Aeropark and they will cover the costs. The work should be completed by the summer holidays.

14. Allotments:

There are 8 people on the waiting list. 2 new requests for allotments and 2 withdrawals.

- A) Cllr Glover informed the council that there were 3 plots that had not been attended to and is going to write to the people concerned to ascertain whether they still require the plots. Cllr R. Glover has now done this and the plots are being attended to.
- B) A request was made to have the Ash Tree adjacent to the playing fields pruned back. This will now be completed by the Handyman.
- C) Lawrence Birchell has offered to install a water pipe at the Allotments. **Action:** Cllr J Webb will have a meeting with Mr Birchell. This offer has now been withdrawn.
- D) Cllr J Webb received a letter from Bradenstoke Amenities Communities requesting setting up a memorial Quiet Garden. **Action** Cllr J Webb will seek more information.

15. Finance and Administration:

a) Accounts and Budget review. HSBC Treasury account balance £ 28021.60 HSBC Savings account balance £ 19302.67

b) Payments of Invoices:

J. Bremner Parish Clerk Salary £340.93

Thames water D D £14.38

Colin Cowdry – Toilets £708.35

Lyneham Village Hall Hire March £18.00

WALC £769.42

E-ON £115.17

R. Harper £70.00

St Andrews Methodist Church Hire £6.00

Receipt VAT £5163.02

Payment proposed by Cllr Glover and seconded by Cllr Franks

d) **Grant applications:** Lyneham Scout and Guide Association. – Grant towards new Scout/Guide Hut, the council pledged £1500 when the association reaches their target of £30,000 and also that the hut will be available for other groups to use.

This was resolved and a resolution was made for the Grant application for Lyneham Scout and

Guide Association to the amount of £1500
Proposed by Cllr A. Kingdon Seconded by Cllr F. Ball.
Majority were in favour.

e) Other Requests for financial support

Lyneham Primary School to develop a community site at the school. – Cllr J. Webb will look into this.

1st Lyneham Air Scout Group. – Unfortunately this was not granted.

f) Adopt Standing orders and Code of conduct for Lyneham and Bradenstoke Parish Council.

Proposed By Cllr A.Kingdon Seconded by Cllr R. Glover

All in favour.

g) PAYE for employees – From April 2011 the Council must register as employer of the Parish Clerk. The Parish Clerk will set this up.

h) Correspondence received:

Post – AV Referendum 5th May, 2011

Post – WCC Proposed changes to Bus services

Post – Lyneham Primary School Newsletter

Post – Cotswold Lion paper

Post – Wilson Solicitors Consultants

Email – Area Boards

Email – James Gray

Email – WCC Just a minute

Email – WCC Newsletter

Post - Playgrounds Concepts and Equipment

Post – Letter from L. Vear

Email – Journal of Local Planning

16. Councillor's Observations and Agenda Items for next meeting.

Cllr T. Franks was concerned over lorries parking outside the Tesco's store in Lyneham.

Cllr T. Franks requested tea and coffee at future meetings.

Date of Next Meeting: Annual and Ordinary Parish Council Meeting: Tuesday 10th May, 2011 –
Lyneham Village Hall
Meeting closed at 22.00 hrs