

**LYNEHAM & BRADENSTOKE PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
TUESDAY 8th MARCH, 2011 AT LYNEHAM VILLAGE HALL**

Present: Cllr J Webb, Cllr T Webb, Cllr Bunney, Cllr D Turner, Cllr Glover, Cllr A. Kingdon, Cllr A. Allen, Cllr T Franks, Sqdn Ldr R Connolley, PC J Brown and 5 members of the public.

1. Apologies of Absence: Cllr A. Bucknell, Cllr F. Ball, Cllr J Harris

2. Minutes of the Council meeting held on 8th February, 2011:

Minutes signed and agreed as a true record of the meeting. Proposed by Cllr T Webb seconded by Cllr R Glover

All were in agreement and the minutes were signed.

3. Declarations of Interest – In accordance with the Parish Council (Model Code of Conduct) Order 2001 and revised (Model Code of Conduct) order 2007:

Cllr T Webb	Personal & Prejudicial	Play Area
Cllr J Webb	Personal & Prejudicial	Planning App N/11/00617/FUL
Cllr R Glover	Personal & Prejudicial	Planning App N/11/00617/FUL

4. Public Question time: Meeting adjourned to take question at 19.35 and the meeting restarted at 19.40

A) The timescale of the development of the Naafi site was raised. Planning permission is ongoing with the Council and Lyneham and Bradenstoke Parish Council has no objections to the plans submitted

B) Enquires over the development of a new Scout Hut. Cllr Ann Kingdom asked what was happening with the scout hut, Cllr R Glover explained that the current hut and land had been purchased by a developer who by way of recompense has purchased the scouts/guides a new piece of land located near 47 Air Dispatch, this land requires some degree of preparation. Laurence Birchell, who owns Lillybrook and Church park has agreed to carry out the work for a minimal fee.

C) Concerns were raised over cars being parked on grass verge near the Post Office on Lyn ham Road & also at Lyneham Green, **Action** Cllr J Webb to investigate.

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5. RAF Matters:

A) The RAF is still looking into leaving some sort of remembrance to Lyneham for their time here. Suggestions of the War Memorial being moved into the village/Propeller erected/Tree planted, this is ongoing and the RAF will update the council at the next meeting.

B) Lyneham and Bradenstoke Parish Council are to look into marking the closure with some type of Historical remembrance to be present to the RAF. Action: This is still being looked into suggestion from the Public are welcomed.

C) RAF confirmed that unfortunately they could not donate a building to the HIVE Community Centre or Lyneham and Bradenstoke Parish Council due to the value of the building being too great to gift.

D) RAF Lyneham as a flood plan inasmuch as they actively record that there is no flood danger as per Environment Agency reports.

6. Police Matters:

- A) PC J Brown reported that over the last month there was very little activity to report.
- B) Cllr J Webb is still looking into the possibility of setting up a Neighborhood watch scheme for Lyneham. PC Porter informed Cllr Webb that an area co-coordinator and street co-coordinators would be needed once this has been done a Police representative would be on hand to give an advice.

7. Community First: Marion Rayner gave a talk on starting a Parish Plan. This was very informative.

Action: Cllr J Webb will apply for a grant to start this and look into setting up a community meeting.

The grant application was proposed by Cllr A Kingdon and seconded by Cllr T Webb majority were in favor.

Cllr A. Kingdon pledges her help in setting up a Steering Community with Cllr J Webb.

8. Chairman's Announcements: See Lyneham Banks

9. Reports from Wiltshire Council: Nothing to report

10. Matter arising:

- A) Parish Council Vacancies – There is one vacancy remaining
- B) Open spaces available for allotments: Cllr Webb – **Action** Cllr J Webb
- C) Newsletter and Welcome Pack: - Cllr A. Kingdon is to address the matter of starting a Newsletter and submit a proof to the Cllrs for approval. Cllr D Turner and Cllr R Glover are to submit proofs for the Welcome Pack again for the Cllrs to approve.
- D) The clerk approached Kevin Iles on the bases of a request for a Handyman. Mr Iles has agreed to look at quoting for any work the Council requires him to carry out on an as and when bases to help in severe weather conditions and leaf clearing from pavements etc.
Action: Further publicity will be made to see if an Handyman can be scoured through the Newsletter and Cllr A. Kingdon will contact Calne Council in regard to sub contracting there Handyman to Lyneham and Bradenstoke Parish Council, likewise Cllr J Webb will approach Wootton Bassett through the next Area Boards meeting and Cllr R Glover will approach Daunstey Council.
- F) Update on introduction of speed watch team. **Action** Cllr J Webb to arrange for someone to come and talk to the Parish Council
- G) Lyneham Library Update: Wiltshire County Council is putting plans together and will talk to the Parish once these are place. Volunteers are still being sort the run the Library.

11. Planning:

A) Update on recent applications:

N/10/04245/LBC – Replace front door to church and chapel house – No Objections

N/10/04244/FUL – Demolish small rear store room and erect larger one – No Objections

N/11/00406/FUL – 78 The Green, Lyneham, Chippenham SN15 4PD 1st Floor extension and porch replacement – No Objections

N/11/00594/FUL – 34 Preston Lane, Lyneham, Chippenham SN15 4AR 2 storey extension – No Objections

N/11/00570/FUL – Church Park Residential Home Estate, Bradenstoke SN15 4ER – No Objections

N/11/00528/REM – Former Naafi site demolition of existing buildings and redevelop to provide 32 new dwellings etc. – No Objections
N/11/00617/FUL – 18 Bakers Field, Lyneham, Chippenham. Conservatory - Reviewing

12. Highways Matters and Transport:

A) Highway and Transport matters, to include Parish Steward Visit:
Clerk sent email to Kate Castle reference the cleaning of the road signs within the Parish and clearing dog mess outside Lyneham Primary school, a response was received that these tasks would be attended to by the Parish Steward.
B) Pot Hole at Pelican Crossing – Cllr A. Kingdon is the report this to Clarence
C) Lyneham Banks – B4069 Survey on heavy traffic – Not yet commissioned yet, possible signage. **Action:** A meeting has now taken place between with the Haulage Industry and Cllr Bucknell will update the Council at the next meeting.

13. Play Areas and Open Spaces (including Lyneham Green):

Play Area updates inc. Safety Inspections - (Pound Close - Cllr F Ball, Braden stoke - Cllr J Webb & Cllr R Glover, Aeropark - Cllr T Webb).

B) Bradenstoke – Cllr R Glover reported some tiles lifting on hippo swing, cradle swing, junior swing and multiplay. Struts broken on small climbing frame. Cllr Glover has made good some repairs however the rubber matting still needed some attention. **Action** Cllr J Webb is to contact Graham Jones reference information regarding replacement play items.

C) Pound Close - Cllr F. Ball reported a dead tree at Pound Close – Cllr J Webb will check if it has a TPO against it. There is no TPO against this tree
Action: Cllr T Webb will organize its removal asap

D) Aeropark – Cllr T Webb reported that a see saw had been roped off due to damage. Action The Parish Clerk to email Lisa Mitchell on this problem.

14. Allotments:

There are 11 people on the waiting list. No new requests for allotments.

- A) Cllr Glover informed the council that there were 3 plots that had not been attended to and is going to write to the people concerned to ascertain whether they still require the plots.
- B) A request was made to have the Ash Tree adjacent to the playing fields pruned back. **Action:** The Parish Clerk will ask Kevin Iles to carry out this work.
- C) Lawrence Birchell has offered to install a water pipe at the Allotments.
Action: Cllr J Webb will have a meeting with Mr Birchell.
- D) Cllr J Webb received a letter from Bradenstoke Amenities Communities requesting setting up a memorial Quiet Garden. **Action** Cllr J Webb will seek more information.

15. Finance and Administration:

a) Accounts and Budget review. HSBC Treasury account balance £ 28020.26
HSBC Savings account balance £15634.26
b) Payments of Invoices:
J. Bremner Parish Clerk Salary £ 455.43
Thames water D D £107.93
Colin Cowdry – Toilets £639.80

Kevin Iles - £385.00

Payment proposed by Cllr T Franks and seconded by Cllr T Webb

d) **Grant applications:** Lyneham Scout and Guide Association. – Cllr R Glover is to ascertain the amount they require and the total cost of a new Scout Hut.

e) Correspondence received:

Post – Best kept village competition

IAC – Internal Auditors

Email – Journal of Local Planning

Email – Grow Enhancing Community Support

Email – Tea and Talk with town and Parish Councillors invitation

Email – x 2 James Gray

Email – Lyme Kiln Update

Email – Auditing Solutions Ltd

Email – Steve Porter Recent increase in Burglaries

Email – Wiltshire Council Parish Newsletter

Email – Health & Safety in the workplace

Email – YOU CAN

Email – Communities Count

16. Councillor's Observations and Agenda Items for next meeting.

A) Cllr R. Glover – Is to have a meeting with the Primary School in regard to being on the Governors Board.

B) Cllr Bunney is concerned over 2 local businesses leaving flags flying at half mast. **Action:** Mr T Blindell from the Royal British Legion will speak to the 2 businesses concerned.

C) Cllr A Kingdon urged the Council to renew their membership with WLAC

Action: Parish clerk to seek information and application details for this.

Date of Next Meeting: Tuesday 12th April, 2011 – Lyneham Village Hall
Meeting closed at 21.40hrs.