

**LYNEHAM & BRADENSTOKE PARISH COUNCIL  
MINUTES OF THE PARISH COUNCIL MEETING HELD ON  
TUESDAY 8<sup>th</sup> FEBRUARY, 2011 AT BRADENSTOKE VILLAGE HALL**

**Present:** Cllr J Webb, Cllr T Webb, Cllr Bunney, Cllr D Turner, Cllr Bucknell Cllr Ball, Cllr Glover, Sqn Ldr P Scott, PC Porter, PC Springfield and 7 members of the public.

**1. Apologies of Absence:** Cllr T Franks, Cllr J Harris

**2. Minutes of the Council meeting held on 11<sup>th</sup> January, 2010:**

Minutes signed and agreed as a true record of the meeting. Proposed by Cllr T Webb seconded by Cllr R Glover

All were in agreement and the minutes were signed.

**3. Declarations of Interest - In accordance with the Parish Council (Model Code of Conduct) Order 2001 and revised (Model Code of Conduct) order 2007:**

Cllr T Webb	Personal & Prejudicial	Play Area
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**4. Chairman Announcements:**

Vacancies for co-opted to be submitted

Mrs Ann Kingdom and Mrs Ann Allen were both successfully co-opted onto the Parish Council and application forms have been sent to them.

Cllr J Webb announced that MP James Gray has secured a slot within parliament to discuss the closure of RAF Lyneham and possibility of the Army moving in. This is to be addressed by end July, 2011.

**5. RAF Matters:**

A) Sqn Ldr Scott informed the Council that no grand final event is to be arranged to mark the closure of RAF Lyneham however the Annual Reception on the 19<sup>th</sup> May will take place as usual but only a limited number of people will be invite i.e. local dignitaries. There will be other events but at present no fixed dates. Sqn Ldr Scott also reported that RAF Lyneham are looking into present the village with some sort of historical remembrance and asked if there were any suggestion from the village.

B) Lyneham and Bradenstoke Parish Council are to look into marking the closure with some type of Historical remembrance to be present to the RAF.

C) Cllr Glover asked where there was a chance of the local Scouts using a building for the meetings. Also whether there is a current flood plan in place and a definite map of RAF Lyneham boundaries. Sqn Ldr Scott will find out and come back to the Council on these matters.

D) Cllr Bucknell requested if it was possible to have the Hive Community Building put in the hands of Lyneham and Bradenstoke Parish Council and if so who do we need to put the request to. Sqn Ldr Scott to contact Cllr Bucknell with a reply.

**6. Police Matters:**

A) PC Porter reported several thief's in the area or metal and heating oil and ask if anyone sees anything to please contact the police.

B) Cllr Bunney asked previously about vehicles parked on a pathway by the speed ramp on Preston Lane. PC Porter can now confirm that this matter has been deal with and the situation is now resolved.

C) Cllr Webb asked about police numbers that have been reported to going to be cut in the near future and whether this will effect Lyneham and Bradenstoke Parish Council. PC Porter confirmed that nothing will change and policing will remain the same as it is now.

D) Cllr J Webb is still looking into the possibility of setting up a Neighbourhood watch scheme for Lyneham. PC Porter informed Cllr Webb that an area co-coordinator and street con-coordinators would be needed once this has been done a Police representative would be on

hand to give an advice.

### **7. Reports from Wiltshire Council:**

Library review - Cllr Bucknell reported that Wiltshire council are to provide funding for the building and 5hr of time for an employee, and suggested that volunteers would to be needed to manage the library on a regular bases. Cllr Bucknell suggested that broader scopes of volunteer are needed to include all generations. It is hoped that a public meeting will take place in March within the library.

Cllr Bucknell encouraged the Parish Council to look into taking up the Community Partnership Plan. Cllr J. Webb is to look into this more closely.

### **8. Public Question time:**

Member of the public reported that the light outside Post Office in Lyneham was not turning off and suggest it maybe because of the trees surrounding it and also one out in Pound Close. Cllr Webb will look into this and email Clarence.

Clerk has sent email to Parish Steward about cleaning the road signs and clearing dog mess outside primary school.

Clerk has sent email to Lyneham primary school about the dog mess and received a response that the caretaker had not notice anything and feels it is a matter for Wiltshire Council.

Concerns were raised about the Library and what the Parish Council are doing about it. Cllr Webb and Cllr Bucknell confirmed that it was being looked into very closely and this will be on next month's agenda for further discussion.

The website has now been updated with missing minutes and a full list of councilors. The minutes had been sent previously but for some reason were not on the site. This has now been rectified.

It was also asked if a copy of the minutes could be displayed inside the Library as well as on the outside notice board. It was agreed and has been done.

### **9. Matter arising from previous meeting:**

A) Parish Council Vacancies – Successfully co-opted Ann Kingdon and Ann Allen.

B) Open spaces available for allotments: Cllr Bucknell suggested the possibility of Bakers Field or an area at Webbs Court, change of use would need to be applied for and consultation with local residence.

**Action:** Cllr J. Webb to look into this.

C) Lyneham and Bradenstoke Parish Newsletter: Cllr Franks has decided that she can't continue to assist on this matter and asked to be unconsidered for this roll. This will now go on the agenda for next month.

D) Neighborhood watch scheme: This is to roll over for discussion at March meeting

E) There was a request for the possibility of a Handyman to be employed through the Parish Council on an as and when bases to help in severe weather conditions and leaf clearing from pavements etc

**Action:** Clerk to contact K Iles for a quote to assist on the matter.

F) It was asked whether the Lyneham and Bradenstoke Parish Council had any intention of marking the closure of RAF Lyneham in anyway. The Council agreed they should acknowledge the closure of RAF Lyneham in a historical way.

**Action:** Any suggestions from the Parish as to how they would like to mark this.

G) There was a request for a Welcome Pack to be introduced for people coming into the village whether this is civilian or military, giving details of local facilities and amenities etc.

**Action:** Cllr Glover will give update at next meeting but has already made progress i.e. sponsors, printer etc.

H) There were concerns over speeding in the village and suggested trying to set up a speed watch team in Lyneham.

**Actions:** Cllr J. Webb to take up speed watch at the next Area Board transport meeting.

## **10. Planning:**

A) Update on recent applications; nothing to report.

## **11. Highways Matters and Transport:**

A) Highway and Transport matters, to include Parish Steward Visit:

Report received for December work carried out on carriage pothole on Calne Road Lyneham by 30 mph signs.

January report was not available.

B) Lyneham Banks – B4069 Survey on heavy traffic – Not yet commissioned yet, possible signage. **Action:** Cllr A. Bucknell is to update Council at next meeting regarding to outcome of the meeting with the haulage industry.

## **12. Play Areas and Open Spaces (including Lyneham Green):**

A) Play Area updates inc. Safety Inspections - (Pound Close - Cllr F Ball, Braden stoke - Cllr J Webb, Aeropark - Cllr Ball reported a squeaky swing that he will have repaired. Will update next meeting.

B) Bradenstoke – Cllr R Glover reported some tiles lifting on hippo swing, cradle swing, junior swing and multiplay. Struts broken on small climbing frame. Cllr Glover has made good some repairs however the rubber matting still needed some attention.

C) Lyneham Green - Cllr T Webb

Cllr F. Ball reported a dead tree at Lyneham Green – Cllr J Webb will check if it has a TPO against it. There is no TPO against this tree

**Action:** Cllr T Webb will organize its removal asap

D) Aeropark – Cllr T Webb will do an inspection.

## **13. Allotments:**

There are 11 people on the waiting list.

A) Cllr Glover is to do an updated plot plan.

## **14. Finance and Administration:**

a) Accounts and Budget review. HSBC Treasury account balance £ 28019.00 HSBC Savings account balance £ 16879.70

b) Payments of Invoices:

J. Bremner Parish Clerk Salary £ 358.01

Thames water D D £18.50

Colin Cowdry – Toilets £685.50

Lyneham Village Hall Hire £12.00

R Harper £70.00

Payment proposed by Cllr Glover and seconded by Cllr Ball

Cllr J Webb to make appointment with HSBC to add signatories

**Action:** This has now been done.

d) Grant applications: The Methodist Church applied for a grant for a new cooker for £500 this has been granted. Cllr Bunney declared an interest and did not vote.

Proposed by Cllr Turner and seconded by Cllr Glover.

e) Correspondence received:

Email – Journal of Local Planning  
Email – Grow Enhancing Community Support  
Email – Flood Wardens  
Email – Wiltshire Library Review  
Email – Tea and Talk with town and Parish Councillors invitation  
Email – Komplan play areas  
Post – Bawden Management Landscape  
Post – Rospa  
Post – Call it – Volunteering in the community  
Email – Parish Planning Proposal  
Email – Street Parties or events on the public highways  
Email - consultation on street trading  
Email – Localism Bill guide  
Email - Planning enforcement at Wiltshire Council  
Email – The Queen Elizabeth II Field Challenge  
Email – Street naming and numbering Policy and Procedures  
Email – Neighbourhood Newsletter from Police  
Email – YOUCAN  
Email – Zurich Council Insurance

**15. Councillor’s Observations and Agenda Items for next meeting.**

Cllr Webb to prepare paperwork for Parish Plan.

Cllr Glover had concerns over the amount of dog walker using dog walking area in Bradenstoke and whether they are local people or not. Cllr J Webb to look into this.

**16. Date of Next Meeting:** Tuesday 8<sup>th</sup> March, 2011 – Lyneham Village Hall

Meeting closed at 10pm