

**LYNEHAM & BRADENSTOKE PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
TUESDAY 11th JANUARY, 2011 at LYNEHAM VILLAGE HALL**

Present: Cllr J Webb, Cllr T Webb, Cllr T Franks, Cllr Bunney, Cllr D Turner, Cllr Bucknell Cllr Ball, Cllr Glover, Fg Officer Liron and 6 members of the public.

1. Apologies of Absence: PC Porter and PC Brown

2. Minutes of the Council meeting held on 14th December, 2010:

Minutes signed and agreed as a true record of the meeting. Proposed by Cllr T Webb seconded by Cllr T Franks

All were in agreement and the minutes were signed.

3. Declarations of Interest - In accordance with the Parish Council (Model Code of Conduct) Order 2001 and revised (Model Code of Conduct) order 2007:

Cllr T Webb	Personal & Prejudicial	Play Area
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4. Chairman Announcements: Vice Chairman to be elected and minute.

Cllr R. Glover was elected to the position of Vice Chairman.

Proposed by Cllr D. Turner and seconded by Cllr T. Webb

5. RAF Matters:

A) Update from the representatives. – Fg Officer Liron informed the meeting that the Airfield at RAF Lyneham will become non operational in September, 2011 prior to the closure in 2012. The Parish council are to be advised of any events that the RAF have planned for the closure of RAF so the people of Lyneham and surrounding areas can say goodbye and thank you . Lyneham and Bradenstoke Parish Council are to look into marking the closure with some type of Historical remembrance.

6. Police Matters:

A) Update from the Police- Apologies no attendance at this meeting due to work commitments. Recent speed check took place in Lyneham.

Action; Email the police for an update

Cllr Bunney in his absence sent an email to the Parish clerk which has been passed onto the Police with reference to vehicles parked on a pathway by the speed ramp on Preston Lane.

Action: Police to update at the next meeting.

7. Reports from Wiltshire Council: Cllr A. Bucknell reported that 240 posts will be cut at middle management level at Wiltshire Council to save an estimated 8 million pounds. Budget meeting is also in progress with plans to meet the budget by making some savings but also investing in the community.

There are also plans for a new project "We go to you" where by councilors/employees will be coming out into the community and visit parishioners to deal with their concerns and issues, this is currently being rolled out.

Lime Kiln Leisure centre is still closed at present, however this is temporary and hopefully will re-open as soon as possible.

Cllr Bucknell encouraged the Parish Council to look into taking up the Community Partnership Plan. Cllr J. Webb is to look into this more closely.

Cllr Bucknell reported an internal task group is being set up by end January to cover the changes being brought about by the closure of RAF Lyneham and the effect it will have on the community.

Cllr Turner asked Cllr Bucknell about the possibility of further grit bin in Pound Close. Cllr Bucknell informed her that the allocation for this year has already been submitted and that to

make sure the request is on next year's allocation. Cllr T. Webb is to look into private contractor being employed in severe weather conditions to help in these matters. An enquiry was received from the floor as to a centre reservation being built on the road outside the Village Hall. Cllr Bucknell replied that a feasibility study for this could be completed by end March.

There is to be a Library review on the 25th January, there is a suggestion that Lyneham Library moves to Community Operated Library. Cllr Bucknell to keep the Chairman informed as to the outcome of the meeting.

8. Public Question time:

There was a request for the possibility of a Handyman to be employed through the Parish Council on an as and when basis to help in severe weather conditions and leaf clearing from pavements etc

Action: Cllr J Webb is to look into this.

It was asked where the Lyneham and Bradenstoke Parish Council had any intention of marking the closure of RAF Lyneham in anyway. The Council agreed they should acknowledge the closure of RAF Lyneham in a historical way.

Action: Any suggestions from the Parish as to how they would like to mark this.

There was a request for a Welcome Pack to be introduced for people coming into the village whether this is civilian or military, giving details of local facilities and amenities etc.

Action: Cllr Franks, Cllr R. Glover and Cllr D. Turner are to take this up and report back to council.

There were concerns over speeding in the village and suggested trying to set up a speed watch team in Lyneham.

Actions: Cllr J. Webb to take up speed watch at the next Area Board transport meeting.

9. Matter arising from previous meeting:

A) Parish Council Vacancies: No application has been received Cllr Glover is to put a notice in the Bugle, Cllr Turner will get something into the Gazette and Herald.

B) Lyneham and Bradenstoke Budget for 2011/2012: This has now been completed and sent to Wiltshire Council.

C) Open spaces available for allotments: Cllr Bucknell suggested the possibility of Bakers Field or an area at Webbs Court, change of use would need to be applied for and consultation with local residence.

Action: Cllr J. Webb to look into this.

D) Lyneham and Bradenstoke Parish Newsletter: Cllr Franks, Cllr Glover and Cllr Turner are now getting together to produce a Newsletter and a Welcome Pack, this will be ongoing.

E) Neighborhood watch scheme: This is to roll over for discussion at February meeting

F) Parish Council Committee Areas:

Lyneham and Bradenstoke Parish Council Committees

Planning- Lyneham	F Ball, T. Webb, D. Bunney
Planning -Bradenstoke	J Webb, R Glover
Internal Audit	D Bunney
Responsible Finance Officer	J Bremner
Highways and Road Safety	J. Webb, T Franks
Footpaths and Rights of Way	T Webb, T Franks
Public Transport	D Turner, R. Glover

Police and Crime	F Ball, T. Webb
Youth Issues & Playgrounds - Lyneham	D Turner, T Webb, T Franks
Youth Issues & Playgrounds - Bradenstoke	D Turner, T Webb, J Webb, R Glover
Village Hall & Notice boards - Lyneham	D Turner
Village Hall & Notice boards - Bradenstoke	J Webb
Allotments	R. Glover, T Franks
Lyneham Green, Trees & Grass Cutting	T Webb
Bradenstoke Grass Cutting	T Webb
Waste, Recycling and Litter	D Turner, J Webb
Racial Equality Monitor	T. Franks
Code of Conduct Monitor	T Franks
Memorial Garden	D Turner
Parish Council Newsletter	D. Turner, R. Glover, T Franks
YELL	

10. Planning:

A) Update on recent applications;

N/10/04608/FUL

24 Argosy Road, Lyneham, Wilts. SN15 4AP

11. Highways Matters and Transport:

A) Highway and Transport matters, to include Parish Steward Visit: Nothing to report

B) Lyneham Banks – B4069 Survey on heavy traffic – Not yet commissioned yet, possible signage. **Action:** Cllr A. Bucknell is to update Council at next meeting regarding to outcome of the meeting with the haulage industry.

12. Play Areas and Open Spaces (including Lyneham Green):

A) Play Area updates inc. Safety Inspections - (Pound Close - Cllr F Ball, Braden stoke - Cllr J Webb, Aeropark - Cllr Ball reported a squeaky swing that he will have repaired.

Bradenstoke – Cllr J Webb reported some tiles lifting on hippo swing, cradle swing, junior swing and multiplay. Struts broken on small climbing frame.

Action: Cllr T Webb to carry out the removal of the climbing frame by 15th January, 2011.

B) Lyneham Green - Cllr T Webb

Cllr F. Ball reported a dead tree at Lyneham Green – Cllr J Webb will check if it has a TPO against it. There is no TPO against this tree

Action: Cllr T Webb will organize its removal asap

13. Allotments:

There are 11 people on the waiting list.

A) Update

14. Finance and Administration:

a) Accounts and Budget review. HSBC Treasury account balance £ 28017.72 HSBC Savings account balance £18104.30

b) Payments of Invoices:

J. Bremner Parish Clerk Salary £ 340.96

Thames water D D £21.74

Colin Cowdry – Toilets £662.65

E-ON – Toilets £77.49

Lyneham Village Hall Hire £12.00

Bradenstoke Village Hall Hire November £12.00

Payment proposed by Cllr R Glover and seconded by Cllr T. Webb

Precept for Lyneham and Bradenstoke Budget for 2011/2012 was proposed by Cllr Glover and seconded by Cllr Franks.

Cllr J Webb to make appointment with HSBC to add signatories

Action: Cllr J. Webb to update next meeting

d) Grant applications: None received.

e) Correspondence received:

First News – Community Magazine

Email – Local highways revised areas

Email – Wiltshire Council Parish Newsletter

Email – Update on Lime Kiln Leisure Centre

15. Councillor's Observations and Agenda Items for next meeting.

Request was made by Cllr Turner for more recycling bins in Lyneham, Cllr Webb reported the lack of space for them to be housed, however you can request further household recycle boxes from Wiltshire Council.

Link/www.wiltshire.gov.uk/rubbishrecycling/householdwaste/additionalandlargerbins/newbinform

16. Date of Next Meeting: Tuesday 8th February, 2011 – Bradenstoke Village Hall
Meeting closed at 9 pm.