

LYNEHAM AND BRADENSTOKE PARISH COUNCIL
Notice of Meeting

In accordance with Schedule 12, para 10 (2) of the Local Government Act 1072 - NOTICE IS HEREBY GIVEN that a Meeting of Lyneham and Bradenstoke Parish Council will be held on Tuesday 9th August 2011 at Lyneham Village Hall, commencing at 7.30pm. PUBLIC AND PRESS ARE WELCOME TO ATTEND.

Public Question Time – an opportunity for members of the public to address the Parish Council/Wiltshire Councillor on any Council matter before the meeting commences. (Limited to 10 minutes) Every effort will be made to give accurate answers to all questions, but in some cases further research may be necessary when an answer will be given as soon as is possible.

A G E N D A

1.	Apologies for Absence
2.	Minutes – To receive and sign as a true record the Minutes of the Parish Council meeting held on the 12 th July 2011
3.	Declaration(s) of Interest in items listed on this agenda - In accordance with the Parish Councils (Model Code of Conduct) Order 2001 and revised (Model Code of Conduct) Order 2007.
4.	Chairman’s Announcements (If Any)
5.	RAF Matters a) Report from the RAF representative b) Email received from Area Board on the future of Lyneham RAF Base
6.	Police Matters Report from the Police representative.
7.	Report from Wiltshire Councillor Wiltshire Councillor Mrs Allison Bucknell - to include update (Lyneham, Preston Lane and St. Ivel/Beaufort Park Wootton Bassett)
8.	Items for update and discussion by Councillors a) Lyneham Steering Group - Update from the Chairman b) QEII Fields Challenge - Report from Cllr Bunney - (A) c) Suggested sites for RAF memorial and type of memorial d) Update on Community Planning - Chairman e) Update on Community Speedwatch - Chairman
9.	Planning Matters <ul style="list-style-type: none"> • To note observations on applications made by the Planning Committee • To note decisions made by Wiltshire Council on planning applications submitted - None received
10.	Highway Matters a) Accident on Lyneham Banks (B4069) - Update from the Chairman - A meeting was to be arranged together with affected Parishes to draft a joint letter back to Wiltshire Council (A) b) To receive a report from Cllr Gill on the R.O.W/bridlepaths. (A) c) Fairground site - permitted/not permitted d) Update on area outside 22B Calne Road, Lyneham (Flat/Former Insurance Office) (A)
11.	Play Areas and Open Spaces (Including Lyneham Green) Updates from the following:

	1) Pound Close - Cllr F Ball 2) Bradenstoke - Cllrs J Webb and R Glover 3) Lyneham Green - Cllr T Webb 4) Aeropark - Cllrs T Webb and J Harris 5) Report on Tree Surveys/The - Vice-Chairman
12.	Allotments Report from Cllr Glover (Possible water supply) (A)
13.	Finance <ol style="list-style-type: none"> a) To note receipts, Since 12th July 2011 b) To approve payments since 12th July c) To note Bank Account balances as at 2011 d) Update on Internal Auditor 's Action Plan <ul style="list-style-type: none"> - Standing Orders/Financial Regulation/HMRC registration (A) - Staff/Councillor training (A) - Play Area Inspection Quotes - see item 15 e) To retrospectively approve the precept of £30,000 levied to Wiltshire Council for financial year 2011/2012.(A) f) To receive and consider revised budget and budget summary for 2011/2012 g) To approve Cllr A Allan becoming a signatory to the Parish Council bank account
14.	Grant Requests - If received
15.	Quotations for Play Area Inspections To consider quotes if received. (A)
16.	Calendar of Meetings <ol style="list-style-type: none"> a) To review the calendar of meeting for 2011 b) To consider a recess during August
17.	Review of Website To consider options - Report from Chairman
18.	Councillor Vacancy Update from the Clerk
19.	Correspondence received <ul style="list-style-type: none"> • Grow Booklet • Sutcliffe Play leaflet
20.	Councillors Observations and items for the next agenda Next meeting will be on Tuesday 13 th September 2011 at Lyneham Village Hall

(A) = Action from last meeting